

REGULAR MEETING  
Steeleville Community Unit District No. 138  
Board of Education  
701 S. Sparta Street  
Steeleville, IL 62288  
July 17, 2017  
7:00 p.m.

Roll Call of Members:	Shelley Dintelman	Present
	Fred Frederking	Present
	Jim Mevert	Absent
	Lisa Lowry-Rohlfing	Present
	Rick Smith	Present
	Korey Bockhorn	Present

Others Present: Stephanie Mulholland, Jennifer Haertling, and Cindy Ramsey

1. Motion by Rick Smith, seconded by Lisa Lowry-Rohlfing to approve the following consent agenda items as presented by Superintendent Stephanie Mulholland.

- A. Approval of Minutes
  - 1. Regular Meeting – June 19, 2017
- B. Approve Expenditures - July, 2017
- C. Approve Estimated Payroll – July, 2017
- D. Accept resignation of Nicole Brokering as Jr. High volleyball coach.
- E. Approve FY18 Title I Plan as presented by Superintendent Stephanie Mulholland
- F. Authorize Superintendent to prepare the FY18 fiscal budget.
- G. Establish the Imprest Fund in the amount of \$2500.00; Petty Cash – High School \$200, Grade School \$100, Unit Office \$100.
- H. Appoint Cindy Ramsey as treasurer of the Imprest Fund

Upon Roll Call Vote: Smith – Aye, Lowry-Rohlfing – Aye, Dintelman – Aye, Frederking – Aye, Mevert – Absent, Bockhorn – Aye

Motion Carried: 5 – Aye, 0 – Nay, 1 – Absent

2. Visitors – None

3. Curriculum – No reports

4. Motion by Lisa Lowry-Rohlfing, seconded by Rick Smith to employ Becky Krause as part-time (50%) art teacher at the high school for the 2017-2018 school year.

Upon Roll Call Vote: Lowry-Rohlfing – Aye, Smith – Aye, Dintelman – Aye, Frederking – Aye, Mevert – Absent, Bockhorn – Aye

Motion Carried: 5 – Aye, 0 – Nay, 1 – Absent

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5. Motion by Fred Frederking, seconded by Shelley Dintelman to employ Hannah Hamburger as part-time (52%) social studies teacher at the high school for the 2017-2018 school year.

Upon Roll Call Vote: Frederking – Aye, Dintelman – Aye, Mevert – Absent, Lowry-Rohlfing – Aye, Smith – Aye, Bockhorn – Aye

Motion Carried: 5 – Aye, 0 – Nay, 1 – Absent

6. Motion by Shelley Dintelman, seconded by Lisa Lowry-Rohlfing to employ Kylie Mueller as District Business Manager effective July 1, 2018. Training will begin during the 2017-2018 school year as determined by administration.

Upon Roll Call Vote: Dintelman – Aye, Lowry-Rohlfing – Aye, Frederking – Aye, Mevert – Absent, Smith – Aye, Bockhorn – Aye

Motion Carried: 5 – Aye, 0 – Nay, 1 – Absent

7. Motion by Rick Smith, seconded by Shelley Dintelman to employ Janae Yates as high school secretary effective August 1, 2018. Training will begin during the 2017-2018 school year as determined by administration.

Upon Roll Call Vote: Smith – Aye, Dintelman – Aye, Frederking – Aye, Mevert – Absent, Lowry-Rohlfing – Aye, Bockhorn – Aye

Motion Carried: 5 – Aye, 0 – Nay, 1 – Absent

8. Motion by Shelley Dintelman, seconded by Fred Frederking to employ Cindy Troue as elementary school secretary effective August 1, 2018. Training will begin during 2017-2018 school year as determined by administration.

Upon Roll Call Vote: Dintelman - Aye, Frederking – Aye, Mevert – Absent, Lowry-Rohlfing – Aye, Smith – Aye, Bockhorn – Aye

Motion Carried: 5 – Aye, 0 – Nay, 1 – Absent

9. Motion by Lisa Lowry-Rohlfing, seconded by Shelley Dintelman to set the following book rental and class fees for the 2017-2018 school year: Book Rental K-12 \$50; Art 9-12 \$30; Drivers Ed \$150; Keyboarding, Accounting, Computers, Physics, Chemistry I & II, Anatomy, Biology, Environmental Sciences, Foreign Language, all AG classes, Sociology, all \$20; 6-8<sup>th</sup> grade science classes \$10.

Upon Roll Call Vote: Lowry-Rohlfing – Aye, Dintelman – Aye, Frederking – Aye, Mevert – Absent, Smith – Aye, Bockhorn – Aye

Motion Carried: 5 – Aye, 0 – Nay, 1 – Absent

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10. Motion by Fred Frederking, seconded by Rick Smith to authorize the audit firm of Scheffel Boyle to perform the FY17 fiscal audit at a cost not to exceed \$7700.00.

Upon Roll Call Vote: Frederking – Aye, Smith – Aye, Dintelman – Aye, Mevert – Absent, Lowry-Rohlfing – Aye, Bockhorn – Aye

Motion Carried: 5 – Aye, 0 – Nay, 1 – Absent

11. Motion by Rick Smith, seconded by Lisa Lowry-Rohlfing to set the Sports Activity Fee at \$60 per sport per student.

Upon Roll Call Vote: Smith – Aye, Lowry-Rohlfing – Aye, Dintelman – Aye, Frederking – Aye, Mevert – Absent, Bockhorn – Aye

Motion Carried: 5 – Aye, 0 – Nay, 1 – Absent

12. Motion by Rick Smith, seconded by Fred Frederking to accept the attached bid from Chester Dairy to provide milk and juice to the elementary and high school cafeterias for the 2017-2018 school year. (2 bids submitted. See attached copies.)

Upon Roll Call Vote: Smith – Aye, Frederking – Aye, Dintelman – Aye, Mevert – Absent, Lowry-Rohlfing – Aye, Bockhorn – Aye

Motion Carried: 5 – Aye, 0 – Nay, 1 – Absent

13. Motion by Fred Frederking, seconded by Shelley Dintelman to accept the attached bid from Bimbo Bakeries to provide bread products to the cafeterias for the 2017-2018 school year. (1 bid submitted. Copy attached.)

Upon Roll Call Vote: Frederking – Aye, Dintelman – Aye, Mevert – Absent, Lowry-Rohlfing – Aye, Smith – Aye, Bockhorn – Aye

Motion Carried: 5 – Aye, 0 – Nay, 1 – Absent

14. After a review of the cafeteria report for the 2016-2017 school year, motion by Lisa Lowry-Rohlfing, seconded by Shelley Dintelman to make no change in lunch charges for the 2017-2018 school year. Prices will remain: K-12 Breakfast \$1.80; Lunch – K-4 \$2.30, 5-8 \$2.50, 9-12 \$2.75, Adult \$3.15, Extra milk \$.25

Upon Roll Call Vote: Lowry-Rohlfing – Aye, Dintelman – Aye, Frederking – Aye, Mevert – Absent, Smith – Aye, Bockhorn – Aye

Motion Carried: 5 – Aye, 0 – Nay, 1 – Absent

15. Motion by Fred Frederking, seconded by Rick Smith to approve the 2017-2018 High School Parent/Student Handbook with the noted changes as prepared by Mrs. Haertling.  
Upon Voice Vote, Motion Carried: 5 – Aye, 0 – Nay, 1 – Absent

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16. Motion by Rick Smith, seconded by Lisa Lowry-Rohlfing to approve the 2017-2018 Elementary School Handbook with the noted changes as prepared by Dr. Mulholland.  
Upon Voice Vote, Motion Carried: 5 – Aye, 0 – Nay, 1 – Absent
17. President Korey Bockhorn appointed Tim Mitchell as a member of the Board of Education to fill the vacancy due to the resignation of Aaron Fiene. Mr. Mitchell will assume Mr. Fiene’s term which will expire in April 2019.
18. Informational Items on the Agenda:
  - A. Budget Summary, Cash fund Balances, Activity Fund Balances
  - B. Assistant Superintendent’s Report – No report for July
  - C. Negotiations – No meeting dates set
  - D. Greenhouse Project - City is working with their architect on the design. We will need to reimburse the city from the \$10,000 Monsanto Grant since the grant has to be spent by September.
  - E. Ms. Mulholland shared the upcoming enrollment projection numbers compared to the past 2 years as well as staff needs for the current year.
  - F. The first day of student attendance is August 16, 2017
  - G. The September regular meeting will be changed to Monday, September 25, 2017.
  - H. The 2017-2018 Budget will be presented at the August 21 Regular Meeting and will be on display from 8 a.m. August 22, 2017 to 7:00 p.m. September 25, 2017, at which time a public hearing will be held on said budget as published in the August 10<sup>th</sup> County Journal newspaper.
  - I. Transportation Routes – Ms. Mulholland reported she is currently working with Southwestern Illinois Bus Company on eliminating one route with a potential savings of \$34,000. Pick up and drop off times will be shared with parents at registration.
  - J. Registration is scheduled for Thursday, August 3 from 8 a.m. to 7:30 p.m. at the high school and grade school. Freshmen will register on August 2 from 1 to 7 p.m.
  - K. Window Project Update – Windows for the grade school have been delayed due to a manufacturing issue. They are estimating arrival on August 18, 2017.
19. Motion by Rick Smith, seconded by Lisa Lowry-Rohlfing to adjourn the regular meeting at 8:15 p.m.  
Upon Voice Vote, Motion Carried: 5 – Aye, 0 – Nay, 1 – Absent

Respectfully Submitted:

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Korey Bockhorn, President

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Shelley Dintelman, Secretary

